



LOTTERY POLICY & PROCEDURES

If the registered number of students exceeds the available seats after the application deadline, then a random lottery will be held to determine students to be enrolled. The school will maintain a waiting list of registered students who were not enrolled due to lack of space. When a space becomes available an additional random lottery will be made. Global Outreach Charter Academy may continue to accept applications for admission outside of the stated enrollment period. Openings during the school year will be filled from the waiting list.

There will be preferences made for the following:

- Students who are sibling of a student enrolled at Global Outreach Charter Academy
- Students who are the children of an employee of GOCA
- Children of military families

The lottery procedures are as follows:

1. Parents will be notified in writing and via email at least two weeks in advance of the date, time and location of the lottery.
2. A roster will be given to each parent to verify the number of students and the available spots.
3. A “bingo” machine will be used. The numbered balls will be placed in the machine that corresponds with the roster of students.
4. A volunteer will be asked to come up and spin the machine and verify the ball/number that comes out and corresponds to the student on the roster.
5. After all spots have been given, acceptance letters will be sent.